



## FORWARD PLAN OF KEY DECISIONS

1 JULY 2009 TO 31 OCTOBER 2009

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 July 2009 to 31 October 2009. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

**Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

**Key Decisions** will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

**Further details of each Key Decision are appended to the Forward Plan.** To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

## CABINET MEMBERSHIP

Councillor R. Hollingworth  
Councillor G. N. Denaro

Councillor Dr. D. W. P. Booth  
Councillor J. T. Duddy

Councillor Mrs. J. Dyer M.B.E.  
Councillor Mrs. M. A. Sherrey  
Councillor R. D. Smith  
Councillor M. J. A. Webb  
Councillor P. J. Whittaker

Leader of the Council and Portfolio Holder for the Improvement Plan  
Deputy Leader and Portfolio Holder for Resources (including Financial Services, Legal, Equalities & Democratic Services, Human Resources and ICT)  
Portfolio Holder for Street Scene and Project Management of the Town Centre  
Portfolio Holder for Economic Development, Retail Regeneration and Revenue Generation (including Car Parking)  
Portfolio Holder for Planning and Transport  
Portfolio Holder for Vulnerable and Older People (including Lifeline)  
Portfolio Holder for Youth, Sports, Recreation and Culture  
Portfolio Holder for Community and Customer Engagement and Community Safety  
Portfolio Holder for Strategic Housing, Environment and Climate Change

## CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: [k.firth@bromsgrove.gov.uk](mailto:k.firth@bromsgrove.gov.uk)

<b>Item No.</b>	<b>Decision Taker &amp; Expected Date of Decision</b>	<b>Original Expected Date of Decision</b>	<b>Proposed Decision</b>	<b>Type of Decision  (Key or Non-Key)</b>	<b>Lead Councillor/ Portfolio Holder</b>	<b>Comments</b>
1	Cabinet 1 July 2009	Cabinet 1 April 2009	Joint Waste Management Strategy	<b>Key</b>	Councillor Mrs. M. A. Sherrey	Delayed for further consideration to take account of a joint informal meeting with representatives of Redditch BC
2	Cabinet 1 July 2009		Improvement Plan 2009/10	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
3	Cabinet 1 July 2009		Improvement Plan Exception Report – April 2009	Non-Key	Councillor R. Hollingworth	
4	Cabinet 1 July 2009		Travel Plan	Non-Key	Councillor P. J. Whittaker	
5	Cabinet 29 July 2009		Local Neighbourhood Partnerships - Terms of Reference and Business Case	<b>Key</b>	Councillor M. J. A. Webb	
6	Cabinet 29 July 2009	Cabinet 3 June 2009	Car Parking in Bromsgrove	Non-Key*	Councillor J. T. Duddy	* Cabinet will make recommendations to the full Council
7	Cabinet 29 July 2009	Cabinet 1 July 2009	CCTV /Lifeline Shared Service Business Case	Non-Key*	Councillor Mrs. M. A. Sherrey	* Cabinet will make recommendations to the full Council. Delayed for further consideration by officers
8	Cabinet 29 July 2009	Cabinet 1 July 2009	Change of Waste Collection from Council House to maximise Recycling (option to share service with Redditch BC)	Non-Key*	Councillor Dr. D. W. P. Booth	* Cabinet will make recommendations to the full Council. Delayed for further consideration by officers

9	Cabinet 29 July 2009		Co-mingled Collection Service (to bring forward capital expenditure on vehicles and containers from 2010/11 to 2009/10)	Non-Key*	Councillor Dr. D. W. P. Booth	* Cabinet will make recommendations to the full Council
10	Cabinet 29 July 2009		Final Outturn 2008/09	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
11	Cabinet 29 July 2009		ICT Shared Service Business Case	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
12	Cabinet 29 July 2009		Strategic Business Case for Joint Working/Shared Services (Serco Consulting report)	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council.
13	Cabinet 29 July 2009		New Governance Arrangements (subject to new Regulations and Guidance)	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
14	Cabinet 29 July 2009 (TBC)		Worcestershire Enhanced Two Tier (WETT) Programme	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
15	Cabinet 29 July 2009	Cabinet 4 March 2009	Economic Strategy and Priorities	Non-Key	Councillor J. T. Duddy	Delayed as needed to take further advice in light of discussions regarding Economic Development in North Worcestershire
16	Cabinet 29 July 2009		Improvement Plan Exception Report – May 2009	Non-Key	Councillor R. Hollingworth	
17	Cabinet 29 July 2009	Cabinet 1 July 2009	Review of Assets Sherwood Road <i>(this report will contain exempt information and be considered in private session)</i>	<b>Key</b>	Councillor G. N. Denaro	Deferred for further consideration by officers
18	Cabinet 2 September 2009		Artrix Service Level Agreement	Non-Key*	Councillor R. D. Smith	* Cabinet will make recommendations to the full Council

19	Cabinet 2 September 2009		Council Plan 2010/2013 Part 1	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
20	Cabinet 2 September 2009		Financial and Performance Monitoring – Quarter 1 2009/10	Non-Key	Councillors G. N. Denaro & R. Hollingworth	
21	Cabinet 2 September 2009		Improvement Plan Exception Report – June 2009	Non-Key	Councillor R. Hollingworth	
22	Cabinet 2 September 2009	Cabinet 1 April 2009	Modern.Gov (Paperless Project) – The Way Forward and Access to Exempt Information	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council. Delayed due to need for detailed impact assessment of the paperless proposals so the Cabinet can consider the recommendations in this context. Also a small officer group meeting to determine the generally accepted process within other authorities for restricting access to exempt information
23	Cabinet 2 September 2009	Cabinet 4 February 2009	Place Survey Results	Non-Key	Councillor M. J. A. Webb	Delayed as awaiting information from external source
24	Cabinet 2 September 2009		Update on timescales for move to co- mingled collection system	Non-Key	Councillor Dr. D. W. P. Booth	

25	Cabinet 2 September 2009		Value for Money Strategy/Action Plan	Non-Key	Councillor G. N. Denaro	
26	Cabinet 7 October 2009	June 2008	E-Government Strategy	Non-Key	Councillor G. N. Denaro	Initially delayed to early 2009 and then further delayed due to feasibility study around an ICT Shared Service
27	Cabinet 7 October 2009		Improvement Plan Exception Report – July 2009	Non-Key	Councillor R. Hollingworth	
28	Cabinet 7 October 2009		Information Management Strategy	Non-Key	Councillor G. N. Denaro	
29	Cabinet 7 October 2009		Summary Report on Green Waste Charging (to assess change in service provision from March 2009 when charge introduced)	Non-Key	Councillor Dr. D. W. P. Booth	

**NOTE: There will be no Cabinet meetings in August 2009**

**KEY DECISION**

Proposed to be made by  
the Cabinet on  
**1 July 2009**

<p><b>LEAD MEMBER/ PORTFOLIO HOLDER</b></p> <p>Cllr M Sherrey</p>	<p><b>ITEM</b></p> <p>REFRESH OF WASTE MANAGEMENT STRATEGY DOCUMENT</p>	<p><b>WARDS AFFECTED</b></p> <p>All</p>
<p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Report of Head of Street Scene and Community</p> <p><b>REPORT AUTHOR</b></p> <p>Michael Bell</p>	<p><b>SUMMARY</b></p> <p>All County and District Councils are required to produce a long term Waste Management Strategy and review it every 5 years. This is the first review of the existing strategy that has been in place since 2004. The document sets out the long term aims of the waste partnership and how it will achieve its statutory targets over the next 25 years.</p>	<p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> <p>Significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;</p>





<b>CONSULTATION DETAILS</b>	<b>Method of Consultation</b>	<b>Consultation period or dates</b>
Consultation will be carried out with statutory consultees over a period of several months.	Direct access to statutory consultees.	

**DECISION TO BE MADE IN PARTNERSHIP WITH**

County Council as Waste Disposal Authority and the other district Councils with Worcestershire and Herefordshire.

**KEY DECISION**

Proposed to be made by  
the Cabinet on  
**29 July 2009**

<p><b>LEAD MEMBER/ PORTFOLIO HOLDER</b></p> <p>Councillor M. J. A. Webb</p>	<p><b>ITEM</b></p> <p>LOCAL NEIGHBOURHOOD PARTNERSHIPS - TERMS OF REFERENCE AND BUSINESS CASE</p>	<p><b>WARDS AFFECTED</b></p> <p>All Wards</p>
<p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Report of the Assistant Chief Executive</p> <p><b>REPORT AUTHOR</b></p> <p>Hugh Bennett Assistant Chief Executive 01527 881430</p>	<p><b>SUMMARY</b></p> <p>The report will set out the terms of reference and business case relating to Local Neighbourhood Partnerships.</p> <p>The report will outline a number of options for the Cabinet to consider relating to how we can engage the community and empower Members through use of delegated budgets.</p> <p>At this stage, the Cabinet will be requested to approve, in principle only, one of the options put forward. It will then be fed into the Medium Term Financial Planning process.</p>	<p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> <p>Significant effect on more than one Ward.</p>

<b>CONSULTATION DETAILS</b>	<b>Method of Consultation</b>	<b>Consultation period or dates</b>
<p><b>Stakeholders</b>  District Councillors  County Councillors  Parish Councillors</p>	<p>A Stakeholder event has already been held and all District, County and Parish Councillors were invited to attend.</p> <p>A specific event for the two new Local Neighbourhood Partnerships, due to be set up shortly for Charford and Hagley and Rural, was also held in December 2008.</p>	<p>Already taken place.</p>

<b>DECISION TO BE MADE IN PARTNERSHIP WITH</b>
<p>N/A</p>

**KEY DECISION**

Proposed to be made by  
the Cabinet on  
**29 July 2009**

<p><b>LEAD MEMBER/ PORTFOLIO HOLDER</b> Councillor G. N. Denaro</p>	<p><b>ITEM</b> Review of Assets Sherwood Road</p>	<p><b>WARDS AFFECTED</b> Charford and All</p>
<p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b> Report of Director of Services</p> <p><b>REPORT AUTHOR</b> Tony Beirne, Executive Director of Services</p>	<p><b>SUMMARY</b> As part of the asset review consider the best way to manage the council's property assets in Sherwood Road</p>	<p><b>REASONS FOR BEING ON THE FORWARD PLAN</b> Affects two or more wards</p>

<p><b>CONSULTATION DETAILS</b></p> <p><b>Stakeholders</b></p> <p>N/A</p>	<p><b>Method of Consultation</b></p> <p>N/A</p>	<p><b>Consultation period or dates</b></p> <p>N/A</p>
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<p><b>DECISION TO BE MADE IN PARTNERSHIP WITH</b></p> <p>N/A</p>
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